



## Update: Pay Policy for Support Staff – Sept 2017

Following our meeting with the Trade Unions on 6<sup>th</sup> September, we can now advise that the only amendments to the Support Staff Pay Policy relate to the uplift in salaries and allowances which were effective from 1<sup>st</sup> April 2017.

Therefore, please can you ensure that your school's Support Staff Pay Policy is amended as follows:

### Section 13 – Sleeping In Allowance:

- the new rate from April 2017 is £34.68

### Section 14 – Designated First Aider Payments:

- the new rate from April 2017 is £153.94

### Section 17 – Local Conditions of Service for Premises Officers, sub section 2.8, Payment of Lettings:

The figures below are based on multiples of Pay point 13, which from 1<sup>st</sup> April 2017 increased to £8.95. This has affected the lettings fees as follows:

- 2.8.8 Unattended Letting Fees:

Monday to Friday	6.00 pm – 10.00 pm	£17.90	2 units per 4 hr block
Saturday	6.00 am – 10.00 pm	£26.85	3 units per 4 hr block
Monday to Saturday	From 10.00 pm	£17.90	2 units per 2 hr block
Sunday	All day	£17.90	2 units per 2 hr block

#### 2.8.9 Attended Letting Fees

Monday to Friday	6.00 pm – 10.00 pm	£26.85	3 units per 4 hr block
Saturday	6.00 am – 10.00 pm	£40.28	4.5 units per 4 hr block
Monday to Saturday	From 10.00 pm	£26.85	3 units per 2 hr block
Sunday	All day	£26.85	3 units per 2 hr block

**The next update to the Support Staff Pay Policy will take place after April 2018 following the outcome of national negotiations on pay.**