

Maplewell Road, Woodhouse Eaves,
Leicestershire, LE12 8QY
Tel: 01509 890237

Maplewell Hall Post 16
Thorpe Hill, Loughborough, Leicestershire, LE11 4SQ
Tel: 01509 891906

Email: admin@maplewell.leics.sch.uk

Head Teacher: Mr J Brooks B Ed (Hons) NPQH



Preparing for Adulthood

Intake 2024

Dear Parent / Carer

We have received confirmation that your child will be attending Maplewell Hall School from August 2024. We would like to introduce ourselves to you as your primary contact and share some useful information with you about our Transition process. Please call or email us with any concerns or questions.

Mrs Emma Braisby - Assistant Head Teacher Phase 1 & MAP

Email e.braisby@maplewell.leics.sch.uk

Emma Braisby oversees all students in Key Stage 3 (Year 7,8, 9) and our MAP unit at Maplewell Hall School (Years 7-11) and supports the overall transition process.

Mrs Martine Johnsen - Pastoral Lead

Email m.johnsen@maplewell.leics.sch.uk

Martine Johnsen is our Pastoral Lead, whose team includes; Paula Poxon, Debbie Smith and Helen Thirlby our Homeschool Link Workers, Georgina Smith, our Behaviour Manager for all students in Key Stages 3 and 4 here at Maplewell Hall School. They may also contact you to discuss key information.

Paula Poxon, Debbie Smith & Helen Thirlby – Homeschool Link Worker

Email paulawardle@maplewell.leics.sch.uk d.smith@maplewell.leics.sch.uk
helenthirlby@maplewell.leics.sch.uk

As a home school link worker, we support the families of our students with anything they might need help with. This might be with forms, applications or paperwork, medical appointments, school uniform problems or issues at home. We also run parenting classes, visit parents and carers at home if they need us to, and will provide guidance and signpost to places to find advice.

Georgina Smith, Medical Co-ordinator & Behaviour Manager

Email geroginasmith@maplewell.leics.sch.uk

My role is to ensure that all students medical needs across the school are met including first aid, medication and supporting students with long term medical conditions. As Behaviour Manager I lead on operating, monitoring and implementing the behaviour and rewards systems for our students, and put support in place for students if required.



We understand that moving to secondary education is an important step for your child, and we are here to provide support and help every step of the way. We will shortly be in touch with your child's school, to ascertain information to ensure each child receives appropriate support with their transition. We hope to offer complete flexibility with school visits as part of this process.

Dates for your diary

Our Induction Days will take place on **Thursday 4th & Friday 5th July 2024**. Students will have the opportunity to meet each other and take part in lesson activities. Parents / carers will be invited to join us on one of the days. **More details will follow.**

School Term start date: Tuesday 27th August 2024

School start and end times for transport; Monday to Thursday 08:45am – 3:30pm and Friday 08:45 – 2.30pm.

Please can you return the enclosed forms, completed, by post in the stamped addressed envelope by Friday 28th June. If you require any assistance please contact Mrs Kirstie Allen, Office Manager on k.allen@maplewell.leics.sch.uk.

We look forward to welcoming you and your child to Maplewell Hall School for the next phase of their education.

Yours faithfully

Mrs E Braisby
Assistant Head Teacher