

Maplewell Road, Woodhouse Eaves,  
Leicestershire, LE12 8QY  
Tel: 01509 890237

Maplewell Hall Post 16  
Thorpe Hill, Loughborough, Leicestershire, LE11 4SQ  
Tel: 01509 891906

Email: [admin@maplewell.leics.sch.uk](mailto:admin@maplewell.leics.sch.uk)

Head Teacher: Mr J Brooks B Ed (Hons) NPQH



Where we aspire, nurture, personalise,  
engage and promote success

September 2021

Dear Applicant

### **HLTA for English Department**

Thank you for your interest in our position. We are delighted you have shown an interest in joining our highly committed team of Support Assistants.

We are recruiting for 1 year fixed term positions in the first instance with a review to being permanent, starting as soon as possible. This will be paid on Grade 8 - £22,185 pro rata (£16,343 actual), 32 hours per week, 8:45am to 3:35pm Monday Wednesday & Thursday, 8:45am to 4:45pm Tuesday and 8:00am to 2.35pm Friday, 39 weeks, (term time, plus 5 training days).

Please see attached

- Job description
- Application form

Our team of staff are truly amazing and everyone is dedicated to creating the best learning environment possible. Staff at all levels are supported through a range of training and wellbeing activities to maximise the quality of their teaching and their career aspirations. Regular meetings, INSET, staff appraisals all form part of this process.

Maplewell Hall is a highly popular expanding special school for students with moderate learning difficulties and Autism aged 11 – 19 years. At present there are 285 students on roll across the whole school, including Maplewell Autism Provision (MAP) and our Post 16 Site, based in Loughborough.

MAP supports and provides learning for students with high functioning Autism and is designed for students to reach and achieve their full potential. Our Post 16 Site aims to provide all our students with a pathway to employability.

The post you are applying for involves working with children and young people and you will be subject to Maplewell Hall's safer recruitment process.

Completed applications should be sent by email to Mandy Paris, [m.paris@maplewell.leics.sch.uk](mailto:m.paris@maplewell.leics.sch.uk) no later than **9am Friday 24<sup>th</sup> September 2021**.



**Interviews will be scheduled for Monday 4<sup>th</sup> October 2021.** References will be sought for shortlisted candidates prior to the interview date. The successful candidate will be required to complete an enhanced DBS check.

If you would like to arrange a viewing of the School or should you have any queries on the application process, please contact Mandy Paris on [m.paris@maplewell.leics.sch.uk](mailto:m.paris@maplewell.leics.sch.uk) or tel: 01509 890237.

We wish you every success in the future and if you require any further information or would like to visit the school, please contact us.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Brooks', with a stylized flourish at the end.

Mr J Brooks  
Head Teacher