

Woodhouse Eaves, Loughborough, Leicestershire, LE12 8QY
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Head Teacher: Mr J Brooks B Ed (Hons) NPQH



Where we aspire, personalize, engage and promote success

July 2018

Dear Applicant

Kitchen Assistant

Thank you for your interest in the post of Kitchen Assistant at Maplewell Hall School.

Maplewell Hall is a special school for students with moderate learning difficulties aged 11 – 19 years. At present there are 208 students on roll. The school is situated in extensive grounds in Charnwood Forest just outside Woodhouse Eaves and is six miles from Loughborough.

Working with our students at Maplewell is both challenging and rewarding. Our team of staff work together to develop students' confidence, academic and practical life skills, preparing them for life after school.

This is a temporary post and is paid on Local Scale Grade 2, £8.50 per hour, £9,683 per annum, 25 hours per week, 39 weeks per year plus 5 training days.

Maplewell Hall has a commitment to safeguard and promote the welfare of children and young people. We have robust processes and procedures to reduce risk and continuously promote a positive culture of safeguarding amongst our workforce.

The post you are applying for involves working with children and young people and you will be subject to Maplewell Hall's safer recruitment process.

This post is exempt from the Rehabilitation of Offenders Act 1974 and subject to an enhanced DBS Disclosure check.

The Rehabilitation of Offenders Act 1974 aims to ensure that offenders who have not re-offended for a period of time since their conviction are not unfairly discriminated against when applying for jobs. The post you are applying for is exempt from this Act due to the nature of the work to be undertaken. This means you are NOT entitled to withhold information about convictions, cautions, reprimands and final warnings, which for other purposes would be regarded as spent.

The closing date for completed application forms is **9.00 a.m. on Friday 27th July 2018** and interviews will be scheduled for **Thursday 2nd August 2018**. If you have not heard from us by 15th August 2018 you can assume that, in this instance, you have not been successful.

Yours sincerely

Mr J Brooks
Head Teacher

